

**REQUEST FOR QUALIFICATIONS
For
PROFESSIONAL ENGINEERING SERVICES**

RFQ # 2020-10-23

DATE BID ISSUED October 30th, 2020

This request for qualifications shall be distributed by the Park County Clerk and Recorder's Office only. All copies must be obtained from the Park County Clerk and Recorder's Office and all qualifications must be submitted to the Park County Clerk and Recorder's Office. The Park County Clerk and Recorder's Office cannot answer questions regarding this request for qualifications. All questions must be submitted in writing to the Park County Public Works Department.

This request is being offered in accordance with federal and state statutes governing procurement of professional services. Accordingly, Park County reserves the right to negotiate an agreement based on fair and reasonable compensation for the scope of work and serviced proposed, as well as the right to reject any and all responses deemed unqualified, unsatisfactory, or inappropriate or not in Park County's best interest. Park County also reserves the right to not enter into a Contract.

NOTICE IS HEREBY GIVEN that Park County Commission of Park County, Montana, will receive requests for qualifications (RFQ) to provide professional engineering services for Park County ("County") projects for fiscal year 2021-2022 (February 13th 2021 - June 31st, 2022) with the ability to extend the contract for fiscal years 2023 and 2024.

Park County is requesting engineering firms to submit qualifications to provide professional engineering services for Park County projects for fiscal year 2021/2022. A contract will be awarded based upon demonstrated competence and qualifications as set forth in the RFQ and what is in the best interests of Park County. Submittals shall address the qualifications of the professional engineering firm, capability to meet time and budget requirements, location, present and projected workloads, related experience on similar projects and recent and current work for Park County.

For additional information or question concerning this RFQ contact Matt Whitman, Public Works Director, at 414 East Callender Street, Livingston, MT 59047 or mwhitman@parkcounty.org. All requests for additional information or questions must be

submitted in writing.

Specifications, if any, may be obtained Monday through Friday, 8:00 a.m. to 5:00 p.m. at the Park County Clerk and Recorder's Office, 414 East Callender Street, Livingston, Montana 59047, (406) 222-4110.

Sealed RFQs shall be submitted to the Park County Clerk and Recorder's Office at the above address on or before **November 24th, 2020 at 9:00AM**. All RFQs envelopes must be sealed and marked with "**Engineer Service Request for Qualifications 2021**" or the RFQ will not be accepted. Late RFQs will not be accepted. RFQs will be opened on **November 24th, 2020 at 9:00AM** in the Park County Commission Chambers.

Submitted RFQs must be complete at the time of submission and may not include references to information located elsewhere. All RFQs will be initially classified as being "responsive" or "non-responsive". If a given bid is found to be non-responsive, it will not be considered further. All bids and associated documentation become the property of Park County. The bid original shall be signed in ink by a person legally authorize to bind the Bidder. All bids shall be fully valid and not subject to change for 90 days following the submission date.

Park County reserves the right to accept or reject any or all RFQs and to accept the RFQ which is the most qualified based upon the above listed criteria.

This RFQ is not in any way a commitment to award a subsequent contract and Park County may or may not choose to award a contract as a result of any response. However, if a Park County chooses to enter into a contract, it must be entered into within thirty (30) days of the award of the RFQ or Park County may enter into a contract with the next qualified firm. During the conduct of this RFQ activity and at its sole discretion, Park County reserve the rights to:

- (a) waive any formality of the RFQ process;
- (b) cancel or terminate this RFQ;
- (c) reject any one or all RFQs received in response to this RFQ;
- (d) waive any provisions of this RFQ that would not have significant impact on any specific proposed response to this RFQ;
- (e) not award or if awarded, terminate any contract on the grounds of a determination by Park County that adequate budgeted funds to expend on a resulting contract were not available to the County.

Publish dates: October 30th, November 5th and 11th, 2020