

Minutes

Board meeting of Park County Rural Fire District #1

June 24th, 2024

The Board of Trustees of Park County Rural Fire District #1 met on June 24th, 2024, for a special meeting at 304 East Park Street, Livingston MT.

Trustees Present: Chairperson Lawellin, Secretary Lowy, Trustee Fee

Trustees NOT Present: Trustee Nelson (excused), Trustee Donovan (unknown reason for absence)

Also Present: Chief Babcox, Vickie Jo Shipley, Jordan Caoile, Dane Hancock via Google Meets

Call to Order: Meeting called to order at 4:31PM.

Public Comment: None

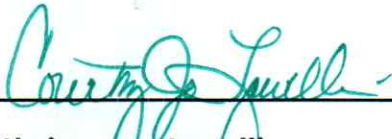
Old Business: Discussion/decision on amendments to the FY24 budget. Attached was the FY24 budget with any estimates highlighted in yellow. Mrs. Shipley presented to the board the estimated expenses in June prior to the end of the fiscal year in 2024. Mrs. Shipley reported that payroll was finalized and payments to the college for the residents are up to date. The question was asked to Chief Babcox if there are other expenses expected in June that were not listed, for example the work being done at Station 2. Chief Babcox said that the bill will be in July. It was suggested to add an extra \$3,000 to meals and training as well as Station 2 as a buffer. What was presented and changes being made are to the expenses only, not the income. A motion was made to approve the FY24 budget as amended with the changes as followed, \$3,000 added to meals, training and Station2 by Secretary Lowy. Second by Trustee Fee. Motion passed unanimously.

New Business: Discussion/decision on presentation and review/approval of the FY23 audit. Dave Hancock from Rudd & Company presented to the board online through Google Meets. The board with presented with key items from the whole audit report to review. Mr. Hancock told the board that Rudd & Company gave a clean, unmodified opinion and asked if the board had any questions. There were no material findings in the FY23 audit. The board overall

reported that they were happy with the report and had no questions on the report presented to them. The board asked who signs the final documents. Mr. Hancock reported that once the report has been finalized with management a representative of Rudd & Company signs the letter and typically in the past it has been signed by Chief Babcox and Chairperson Lawellin. A motion was made to approve the FY23 audit by Secretary Lowy. Second by Trustee Fee. Motion passed unanimously.

Public Comment: A reminder that the regular board meeting in July was moved to July 16th at 6pm.

Adjournment: A motion was made to adjourn the meeting by Secretary Lowy. Second by Trustee Fee. Motion passed unanimously. Meeting ended at 5:00pm.



Chairperson Lawellin



Secretary Lowy

Date: July 16, 2024