

# Planning & Development Board

January 21, 2016

Park County, Montana

**Attendance:** Planning Board Members Peter Fox, Mike Dailey, Bill Baerg, Frank Schroeder, Frank O'Connor, Dave Haug; Director of Planning, Wm. Michael Inman

**Call to Order:** Peter Fox called the meeting to order.

**Public Comment on Agenda Items not Scheduled for a Public Hearing:** None

**Approval of Minutes:** The board reviewed minutes of the December 16, 2015 meeting *Frank Schroeder moved to approve and stated he would like the record to reflect the service of Jeri Stevens to the County and the gratitude of the Board members. Rich Berg seconded, motion passed unanimously.*

**Conflict of Interest:** None

**Election of Officers:** Chairman, Peter Fox introduced Frank O'Connor and welcomed him as the newest member of the Board. Frank Schroeder nominated Peter Fox as Chairman, seconded by Mike Daily, motion approved unanimously. Frank Schroeder moved to nominate Mike Daily as Vice Chairman, seconded by Rich Berg, no discussion and approved unanimously.

**Discussion of Day/Time of Board Meetings:** Mike Inman provided indicated the Board could change the day/time and locations of Board meetings if the Board determined it necessary. The Board members briefly discussed the issue and all agreed the day/time and locations should remain the same. No official action taken.

**Board Training:** Inman discussed the possibility of having a MACo (Montana Associations of Counties) representative, Tara DePuy, provide a Board Training for the February meeting as long as the Board could meet from 1pm to 5pm. The Board agreed and asked Mr. Inman to invite the City Planning Board members. Mr. Inman also indicated the County Commission would be invited.

**County Project Update:** Inman updated the Board regarding the Gardiner Gateway Project, the Trail Extension Project, and identified he and other staff were working towards the potential of upcoming grant projects. Mr. Inman also indicated the County was not successful in obtaining the Recreation Trail Project funds necessary to finish the resurfacing project, including wayfinding, interpretive signage and other amenities. Mr. Inman indicated the county would continue to pursue funding to fulfill the goals of the project. Mr. Inman also indicated the Park Board, and subsequently the County Commission, allocated five thousand dollars towards the implementation of an

interpretive sign for the project, which he and other staff were in the process of designing for this spring/summer.

**Growth Policy Update:** Inman indicated the Commission selected Land Solutions LLC as the consulting firm to aid the county in updating the Park County Growth Policy under the Community and Development Block Grant (CDBG). The consultant will work with the county commission to develop a scope of services contract as a first step in the process. Once approved, Land Solutions will begin the implementation process outlined in the scope of services, with a completion date of December of 2016. Mr. Inman indicated the Board members will hold one public hearing to consider the draft Growth Policy and take public comment, otherwise the Board members will be encouraged to attend other public meetings throughout the county but the meetings will not be Planning and Development Board meetings. This will avoid having to reschedule the entire public process if a quorum of the Board is not present.

**Five Acre Tract/Wineglass Transportation Planning Update:** Director of Planning, Mike Inman informed the Board that he was still waiting on Greg Coleman and others to conduct a follow-up meeting to move this project further along.

**Active Transportation Plan and Public Process Update:** Director of Planning, Mike Inman informed the Board that the Commission recently approved the Active Transportation Plan and will finalize their determination once a resolution of intent is produced by the Attorney's Office and a few minor edits are made to the draft.

**Discussion of February Agenda:** Director of Planning, Mike Inman indicated to the Board that the agenda would be reduced to just approval of minutes from the January meeting, and the remainder of the agenda would include the Board Training which will take all of the afternoon.

**Public Comment:** No Public Comment

**Adjournment:** Chairman Fox adjourned the meeting.

Peter D. Fox  
Chairman